



Saltillo Corporation Service Loan Policy

Effective 3/2016

Saltillo Corporation has a service loan policy to provide a device for loan during repair time.

Saltillo Corporation's Service Loan Policy is as follows:

1. Only those products of which there is adequate inventory will be available for service loans. Products that are just being introduced, which are temporarily out of stock, not manufactured by Saltillo, or which are discontinued may not be available.
2. Saltillo will attempt to provide the model of device you are sending in. If one is not available we will provide one with similar software features.
3. Equipment is available for the length of time your device is in service and 7 days after the delivery date of your repaired device. If the loan equipment is not returned within 7 days after your device is delivered you will be billed at the current rental rates. Non-return of equipment may also result in ineligibility to participate in the Service Loan program.
4. A signed Service Loan Agreement is required and a method of payment security must be listed prior to shipment. Payment security can be in the form of a Purchase Order or VISA or MasterCard credit card. Charges will only be incurred for damaged or non-return of goods.
5. Return shipping charges are the responsibility of the customer.
6. Damage, loss, or theft of a service unit is the responsibility of the customer.

Note: Saltillo Corporation is bound to the rules and regulations of the state in which this contract is executed.



Saltillo Service Loan Agreement

1. BILLING/SHIPPING ADDRESS

The equipment will be shipped to this address. If payment security comes from another source, please attach a copy of a Purchase Order or list the same information for the second source on the back of the contract.

Name/Facility:		Contact:	
Address:		E-Mail (Required):	
City:	State:	ZIP:	
Phone:	Alt. Phone:	Fax:	

2. EQUIPMENT

Choose one device listed below and list accessories needed.

Accessories: (if you are sending the charger in with your Device please request one with the loan unit)

ChatPC	<input type="checkbox"/>	Specify Model, Symbols, & Synthesizer	
ALT-Chat	<input type="checkbox"/>	Specify Model, Symbols, & Synthesizer	
ChatBox-40	<input type="checkbox"/>	Specify Model	
NOVA Chat 5	<input type="checkbox"/>	Specify Model	
NOVA Chat 7	<input type="checkbox"/>	Specify Model	
NOVA Chat 8	<input type="checkbox"/>	Specify Model	
NOVA Chat 10	<input type="checkbox"/>	Specify Model	
NOVA Chat 12	<input type="checkbox"/>	Specify Model	
ChatFusion 10	<input type="checkbox"/>	Specify Model	
WFL NOVA	<input type="checkbox"/>	Specify Model	

Required - Return Authorization Number: _____ Serial Number of System being Repaired: _____

Note: The loaner will not be shipped until a Return Authorization number is given or set up for the repair of your system.

3. METHOD OF PAYMENT *(Required)

Please indicate the method of payment security. Remember charges only occur for non-return, damage, or per your instructions.

MasterCard # _____ Expiration Date _____ CVV2 code _____
(3 digit, back of card)

Visa # _____ Expiration Date _____ CVV2 code _____
(3 digit, back of card)

Purchase Order # _____

4. TERMS OF AGREEMENT

Below signature indicates that you understand and agree to terms of this policy. If an individual signs on behalf of a facility, the facility must agree to assume responsibility for the equipment should the individual and facility part company.

1. I understand this equipment is for a temporary loan and must be received back by Saltillo 7 days after shipment of my repaired equipment.
2. My signature implies authorization for Saltillo to charge my credit card or purchase order in the event that I fail to return the equipment.
3. I understand that I am responsible for any repair or replacement costs incurred due to abuse, negligence, loss or theft.
4. I understand that I am responsible for the cost of shipping to return loaner to Saltillo Corporation.
5. I intend this to be legally binding whether transmitted by mail or facsimile.

Signature of Person Assuming Financial Responsibility for Equipment _____

Phone: _____ 2nd Phone: _____ Email: _____

Return signed Service Loan agreement to:

Saltillo Service
1022 Heyl Road
Wooster, OH 44691

Phone: 800-382-8622 ext 4121
Fax: 330-202-5827